

# TOWN OF PROVOST

POLICY # 054  
AMENDED: May 15, 2018

## RENTAL RATES POLICY

### BACKGROUND

The Town of Provost at times is approached with proposals to rent or use Town of Provost equipment.

The Town of Provost is not in the business of renting out its equipment on a regular basis, and Public Works and Administration are directed to discourage custom work, but there are times where it is considered appropriate to assist by renting out our equipment.

In order not to be a primary rental source our equipment shall be rented at a higher rate than is normally available in the private sector with exception of:

1. rental of equipment to other governments and or their departments, or
2. not for profit organizations.

These organizations shall be allowed to rent the equipment at the same rate as in the guidelines of the Alberta Road Builders.

The Town of Provost does require that all equipment belonging to the Town of Provost must be operated by Town of Provost employees and the equipment is therefore not available for rent unless the cost of the operator is also paid, unless otherwise approved in advance.

If a piece of equipment being rented requires the Town operator needs an assistant then the costs of the assistant must also be paid by the renter.

The minimum rental period must be established and rental shall only be provided during normal business hours.

### POLICY

1. The Town of Provost will rent out equipment on the condition that said equipment must be operated by a Town of Provost employees, unless otherwise approved in advance, and rental rates shall include the costs of the operator.
2. The rental rates shall be approximately the same as those established by the Alberta Road Builders Association plus 25%, with the exceptions being that other governments or their departments and not for profit organizations may arrange rental without the 25% surcharge.

3. Rentals requiring the operator to have an assistant shall include the assistant's wages as per Schedule 'A'
4. The minimum rental period is established to be 1 hour.
5. Rentals shall only be provided during normal business hours for the Public Works Department.
6. This policy expires May 31, 2019 unless renewed prior to that date.

SCHEDULE 'A'

Equipment	Unit Number	Gov't or Not for Profit Rate Per Hour	Rental Rate Per Hour
3 Ton Single Axle Truck	8, 9	\$102.00	\$127.50
Sterling Tandem Truck	10	\$120.00	\$150.00
Case 590 Super L – Front End Loader c/w Backhoe	17	\$130.00	\$162.50
John Deere 7330 Tractor	18	\$81.00	\$101.25
Tractor with Snow Blower	18 & 28	\$120.00	\$150.00
John Deere Brush Mower	29	\$35.00	\$50.00
Volvo Grader	16	\$159.00	\$198.75
Elgin Street Sweeper	15	\$145.00	\$190.00
Bobcat	66	\$93.00	\$116.25
John Deere 1445 Mower	31, 32	\$48.00	\$60.00
Sewer Camera (with operator) (in Provost)	65	\$95.00	\$118.75
Sewer Camera (with operator) (out of Provost)	65	\$110.00	\$137.50
½ Ton – Does NOT include driver		\$23.00	\$28.75
1 Ton – Does NOT include driver		\$30.00	\$37.50
Helper rate only (Labour)		\$40.00	\$50.00